

## RESIDENCE PASS – TALENT ENDORSEMENT CHECKLIST

<b>CHECKING FOR COMPLETENESS</b>		<b>REMARKS</b>
<b>A FOR PRINCIPAL</b>		
1	Copy of passport (all pages, including empty pages) in colour	
2	Passport-sized photo ( <b>Blue Background</b> )	
3	Completed IMM16 Form ( <b>Reason and Signature</b> is compulsory)	
4	Completed Local Sponsor Form	
5	Copy of MyKad (front and back)	
<b>B FOR SPOUSE AND CHILDREN (below 18 years of age)</b>		
1	Copy of passport (all pages, including empty pages) in colour	
2	<b>PRINCIPAL's</b> Copy of passport (ID page, current valid pass)	
3	Passport-sized photo ( <b>Blue Background</b> )	
4	Completed IMM16 Form ( <b>Reason and Signature</b> is compulsory)	
5	*Copy of marriage certificate/birth certificate	
<b>C FOR CHILDREN (18 years old - 24 years old) / PARENTS / PARENTS IN LAW / COMMON LAW SPOUSE</b>		
1	Copy of passport (all pages, including empty pages) in colour	
2	<b>PRINCIPAL's</b> Copy of passport (ID page, current valid pass)	
3	Passport-sized photos ( <b>Blue Background</b> )	
4	Completed IM12 Form ( <b>Passport Photo and Signature</b> are compulsory)	
5	Personal Bond Form (duly stamped by Lembaga Hasil Dalam Negeri Malaysia) <b>(Inland Revenue Board Of Malaysia and submitted within the 3-months validity from stamping date)</b>	
6	<p><b>For children above 18 years old -24 years old</b></p> <ul style="list-style-type: none"> <li>*Copy of Birth Certificate</li> <li>Statutory declaration in the presence of Commissioner of Oath and attested by Embassy (AM80 form)</li> </ul> <p><b>For parents/parents in law:</b></p> <ul style="list-style-type: none"> <li>*Copy of Birth Certificate of Principal holder/spouse</li> </ul> <p><b>For common law spouse:</b></p> <ul style="list-style-type: none"> <li>New Affidavit/Proof of relationship letter from Principal's Embassy/Consulate General (<b>yearly basis</b>)</li> </ul>	
<b>D ADDITIONAL DOCUMENTS FOR ADOPTED CHILDREN AND STEPCHILDREN</b>		
1	*Adoption document issued by Respective High Court	
2	*Custody document issued by Respective High Court	

*\*Translated into English (if applicable) and attested by the Embassy/High Commission/Consulate General of Respective country OR in Malaysia. Non-translated certificate copy is required*

All submissions are to be made via RP-T online system. Processing will take 7 working days upon receipt of a complete application.

**NOTE:**

Immigration Department of Malaysia reserves the right to request for any additional documents that is not listed in the checklist.